

Requirements For Re-roof Coverings In the City of Commerce

Fill out Application and obtain Activity Number from Planning Department

Submit Application to Building and Safety

Application must include:

1. **Project Valuation**
2. **Square Footage**
3. **Product Information** (ASTM or UL Numbers)

Submit Contractors Information to Building and Safety

Contractors Information needed is the following:

1. **Contractors Pocket License** (C-39)
2. **Workman's Comp**
3. **Letter of authorization** if an Agent for the company is applying

Pay Permit fees and Contractor must pay Business License fees

Note: Sheathing Inspection is required prior to roof Covering and Final Inspection is required after roof is complete.